



# Board of County Commissioners Agenda Request

**10A**  
Agenda Item #

**Requested Meeting Date:** 13 April 2021

**Title of Item:** Office 365 / Exchange Plan 1

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	<b>Action Requested:</b> <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
<b>Submitted by:</b> Christian Sutch		<b>Department:</b> IT
<b>Presenter (Name and Title):</b> Christian Sutch IT Manager		<b>Estimated Time Needed:</b> 5 minutes
<b>Summary of Issue:</b> <p>This is our yearly subscription to Office 365 / Exchange Online County email system.</p> <p>IT budgeted 23,190.00 for the Exchange plan one. In January of 2021 Land/Road&amp;Bridge/IT upgraded their licenses to O365 G3 license. 30 licenses were purchased for these depts. Land responsible for \$3210 R&amp;B for \$2140 IT software budget for \$1070</p>		
<b>Alternatives, Options, Effects on Others/Comments:</b>		
<b>Recommended Action/Motion:</b> Approve yearly purchase		
<b>Financial Impact:</b> Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No What is the total cost, with tax and shipping? \$ 29,610 Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i> Partially budgeted. 23,190 budgeted by IT for whole County; Remainder to be allocated to Land Department, Road & Bridge, and IT software budgets.		

Legally binding agreements must have County Attorney approval prior to submission.